

POLICY TITLE: INTRODUCTORY COACH REACCREDITATION POLICY



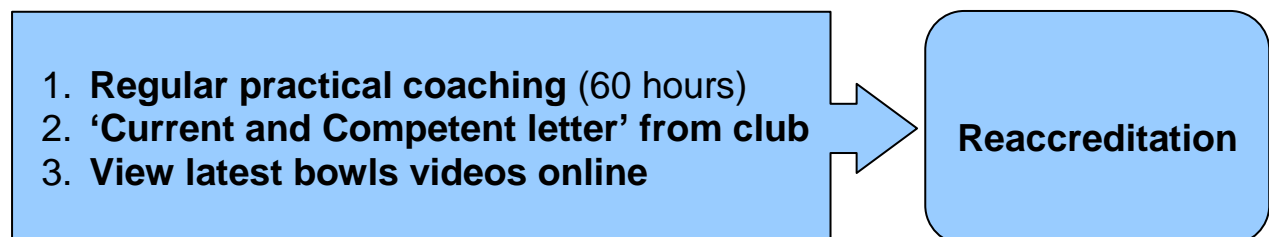
RELATED POLICIES:	Nil
RESPONSIBLE OFFICERS:	Chief Executive Officer
AUTHORITY:	Chief Executive Officer
APPLICABLE FORMS:	Application for Introductory coach reaccreditation
APPROVED:	July, 2013

PHILOSOPHY OF AND BACKGROUND TO THE POLICY:

Bowls Australia is committed to ensuring our reaccreditation requirements for coaching are clear for all current and potential coaches. We have designed a system in combination with our state and territory associations which provide the necessary development for our coaches, but removes unnecessary hurdles to completing the process.

SPECIFICATIONS:

Please see below the Introductory Coach Reaccreditation model. **In summary, the Introductory Coach Reaccreditation model is –**



1. Regular practical coaching component e.g. 15 hours of practical coaching per year – all introductory coaches should be actively practising their craft. They are required to keep a log of regular coaching (recommended to be 60 hours (four year period) of a coaching. The log can be in the form of a notebook, excel spreadsheet or any other means of demonstrating 200 hours of practical coaching. This must be available at time of reaccreditation and shown to the coach's nominated club (see point two).

2. 'Current and competent letter' from their nominated club (see example template below) – All Introductory coaches are required to have their club president/secretary verify their competency and hours of active coaching. In signing this letter, the club is endorsing that:

- a) the reaccreditation candidate has been actively coaching (and they have seen the log detailing the hours); and
- b) the club is satisfied with the performance of the coach and is happy for that coach to continue.

<Insert date>

Dear **<state/territory>** coaching committee,

I can confirm that **<insert name>** has been actively coaching at **<insert club name>**. **<Insert name>** is a well respected coach at our club and someone who performs the role of Introductory coach frequently for our members and guests.

<Insert name> has completed approximately **<x number of hours>** of coaching at our club over the past four years and I have sighted his/her log book which details the records.

On behalf of our club, we are delighted to see **<insert name>** achieve their reaccreditation as a Introductory coach and happy to provide support as required.

<insert President/Secretary name>

<insert club name here>

3. View online videos on Bowls Australia website –

BA has designed/sourced several short videos which will be updated from time to time in accordance with relevant industry standards and legislation changes. While it is impossible to 'force' a coach to view videos (the same as it is impossible to force a coach to listen to the presenter during a course), we will keep the videos interesting, valuable and relevant to current coaching needs.

Each participant will be able to view coaching videos available online via the STA/BA websites. A small library of these DVD's will be provided to each STA for those candidates that are unable to view video's online. They will (as part of their reaccreditation process) be asked to tick the appropriate box on the reaccreditation form to show they have viewed and understood the videos. We will have a range of coaching videos online which will jointly form the personal development component of reaccreditation.

ADDITIONAL NOTES:

The policy is built on the fundamental premise that coaches who volunteer their time at Introductory level should be able to do so without hassle, provide their club values their services. If indeed the club does not value the services of the coach, they are free to decline signing the 'current and competent letter'.

However, it is important to note that this process does not apply to persons who are wishing to coach at a higher level (for example, Advanced Coach). Persons who have the desire to progress through the coaching pathway will be required to demonstrate their professional development commensurate with the role they undertake.